

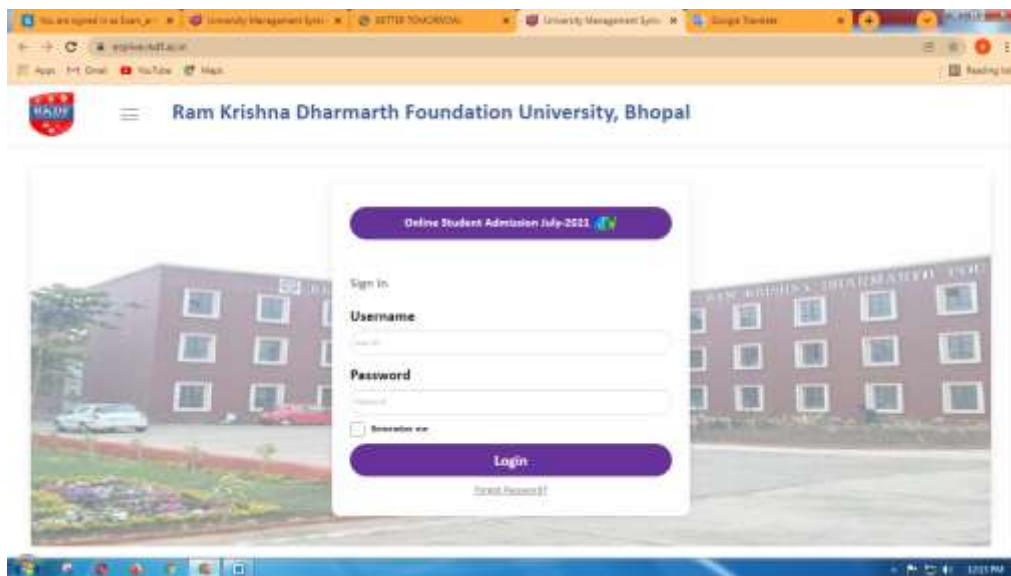
Step-01

How to Login Student ERP Portal

1. Open the RKDF University website <https://www.rkdf.ac.in> on any web browser.



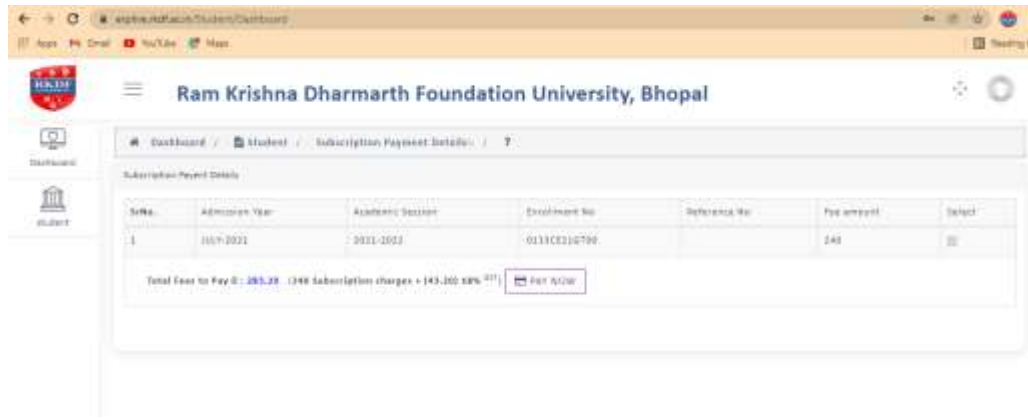
2. Click “Student Login” on Home page of the University website.
3. Enter the Student Username,(Which is your Enrollment No. and Password), as set by you to Login Student ERP portal of the University.



For first time user, Student may get/obtain their respective Enrollment and password from the concerned HOD / Principal /University Teaching Department(UTD)/ Institute.

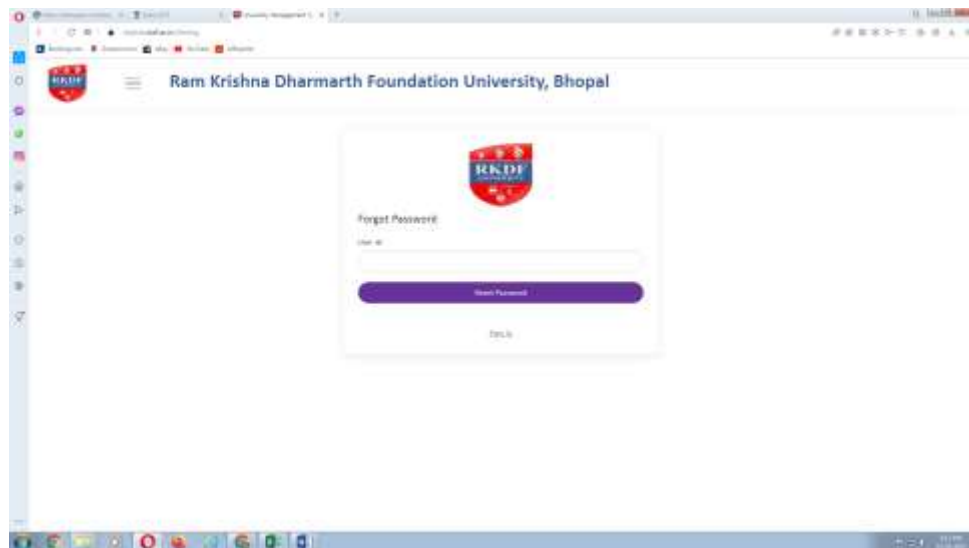
Note:- Students are advised to change their login password after getting from concerned Teaching Department.

4. Student has to then the pay portal charges in advance for every 12 months. i.e. from July to June of every academic year.



Note:- Students can also pay the portal fees Online by Clicking on “PAY NOW” option.

5. Students may reset his /her password by clicking Reset /Forget password and then entering their Roll No/Enrollment No.



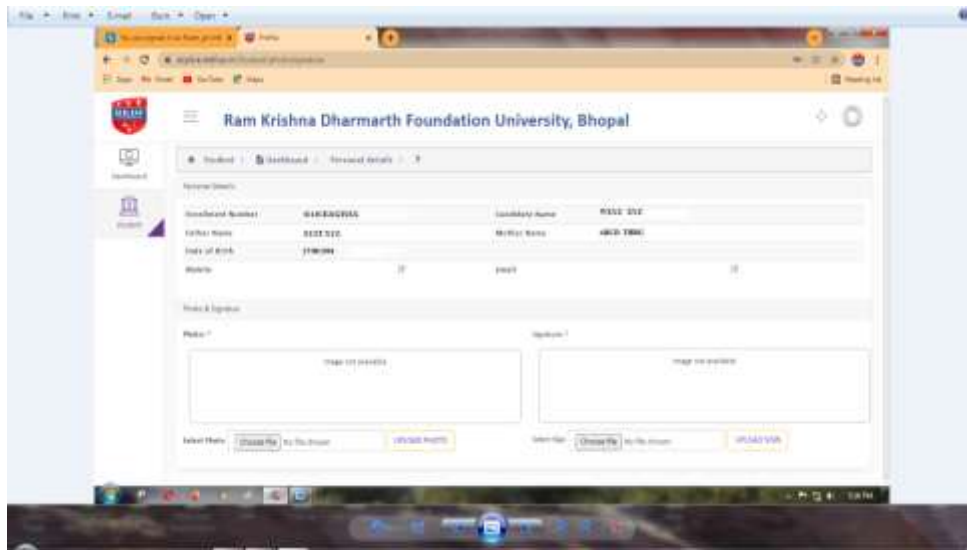
The new password will be sending on the registered email id.

Step-02

How to update Student Profile

1. Open the RKDF University website <https://www.rkdf.ac.in> on any browser.
2. Click on “Student Login” link on University website Homepage.

3. Then Enter the User ID & Password, then Click “Login”.
4. Click on “Student” on the left side of the Page and after that Click on “Profile”
5. Verify your Detail and then can edit your Mobile No & E-Mail Id



Students must upload their Passport size Photo & Signature (its Compulsory)

Note:- If any correction in Candidate’s Name/Father’s Name/ Mother’s Name/ Date of Birth can immediately contact to Examination Department for necessary correction.

Step-03

How to Forward Examination Form

1. Student has to take No dues from the Account’s Section and then submit to your College/Institute/Department
2. Examination form will be forwarded by College/Institute/Department, after that student can fill their Examination form.
3. Student can fill their Examination form & pay examination fees Online and also inform to their respective College/Institute/Department to forward their Admit card
4. Now the student is Eligible for “Examination”.
5. If any doubt immediately Contact to your concerned Department /HOD/College.