RKDF UNIVERSITY, BHOPAL

APPLICATION FOR ISSUE OF DEGREE, PROVISIONAL DEGREE, MIGRATION-CERTIFICATE

Website: www.rkdf.ac.in
email id – examuniversity@rkdf.ac.in
Phone No. – 0755-2745166

TO BE FILLED BY THE OFFICE
MIGRATION / PROVISIONAL / DEGREE CERTIFICATE Sr. No ……
Date……
Dispatch No……
Dealing Assistant Name and Signature……
……

Provisional		**Migration**		**Degree/Diploma**	

The Name of the Certificate that you want tick on-

To,
The Registrar,
RKDF University, Bhopal (M.P.)
Sir,
I have been a student of this university studying regularly in the……
……..…… (College) and passed the Examination……..... in the year……
I request you to kindly issue me a Migration / Provisional Degree / Degree Certificate.
The necessary fees of Rs- ____ has been / is being deposited in DD/Cash/Chalan/Online payment

DD/Receipt/Chalan/Online payment No.		**Paid Date**				2	0		

1	Full Name in English (CAPITAL LETTER)			
2	पूरा नाम (हिन्दी में)			
3	Father's Name (in English) (CAPITAL LETTER)			
4	Mother's Name in English (CAPITAL LETTER)			
5	Session of Last Examination Passed		Division- % / CGPA	
6	Roll No.		Enrollment No.	
7	Aadhar No		**Mail ID -**	

Form Submission Date	/ /	ABC ID No.		Signature of Student……

8	**Category**		**Disability**		**D.O.B.**			**Gender**		**Religion**	

TO RECEIVE THE DOCUMENT BY POST PLEASE FILL UP THE ADDRESS:-

													Nationality						
Mobile No													**Pin Code**						

Department Head/Dean Seal & Sign:
…….....
…….....
Name of Head/Dean:……....
……
Designation: ……..….....

FEES	**For Indian Students**	**Migration Certificate**	**Rs. 500/-**	**Provisional Certificate**	**Rs. 500/-**	**Degree Certificate / Diploma Certificate**	**Rs.1000/-**	**Alumni Fees for all Students**
		Duplicate Migration Certificate	**Rs.1000/-**	**Duplicate Provisional Certificate**	**Rs. 1000/-**	**Duplicate Degree Certificate / Duplicate Diploma Certificate**	**Rs. 2000/-**	**500/-**
	For Foreign Students	Migration Certificate	Rs. 1000/-	Provisional Certificate	Rs.500/-	**Degree Certificate / Diploma Certificate**	**Rs. 2000/-**	
		Duplicate Migration Certificate	Rs. 2000/-	Duplicate Provisional Certificate	Rs. 1000/-	**Duplicate Degree Certificate / Duplicate Diploma Certificate**	**Rs. 4000**	

Note:- **1.** Degree would be sent by post only.
2. Degree, Provisional Degree, Migration Cert. Transcript Cert. Fees could be paid by DD/Challan/online payment. Demand draft should be drawn in favor of **RKDF University, Examination** Bhopal. A/C No. 7548002100000247 IFSC Code PUNB0754800, PNB Gondermhow Branch Bhopal. All fees included postal charges.
3. Alumni Fees could be paid by DD/Challan/online payment. Demand draft should be drawn in favor of **Alumni Association of RKDF University, Bhopal** . A/C No. 7548002100000742 IFSC Code PUNB0754800, PNB Gondermhow Branch Bhopal
4. Migration and provisional certificate will be issued after 7 days and Degree will be issued after 45 days of receipt of application with prescribed fees.
5. DD/Challan/online payment slip (Verified by A/C section) should be attached in original if apply for more than one certificate then photocopy could be accepted but original must be there.
6. **Payment Note:- Pay the fee for degree/Marksheet/Migration/Provisional/Transcript and Duplicate Marksheet any other work related to examination in green Challan and Alumni Fees Submitted to only Yellow Challan, Fee deposited in other Challan will not be accepted.**

Check List
1. Photocopy of all semester Marksheets, T.C., Aadhar card and all document should be verified by concerned Principal/HoD/Dean &
2. Photo Copy of Internship Completion Certificate (Only for BHMS & BAMS Course)
3. Coursework Marksheet Registration Letter, , Notification Letter, Shodh Ganga Certificate, Thesis Title Name-Hindi & English (Only for Ph.D Student)
4. DD/Challan/online payment slip (Verified by A/C section)

Please fill only one application form for Migration Certificate, Provisional Degree/Diploma & Degree/Diploma Certificate